

**Anjuman Islam Janjira's**  
**Anjuman Islam Degree College of Science Murud, Janjira**  
Murud-Janjira Raigad-402401  
**Internal Quality Assurance Cell (IQAC)-2022-23**

**Minutes of Meeting**

Committee meeting is held in Chairpersonship of principal **Dr. Sajid F. Shaikh**, and which was held at 11.00 am on 15/12/2022 as per programmed scheduled.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Conformation of last meeting (18 <sup>th</sup> meeting) mints.	Dr. Sajid F. Shaikh	Confirmation of the minutes from the 18th meeting, ensuring accuracy and completeness.
02.	Status of AQAR submission.	Dr. Amanulla Khan	Provided updates on the status of the Annual Quality Assurance Report (AQAR) submission, offering insights into the progress made.
03.	ICT facilities for teaching and learning.	Dr. Swati S Kharade	Dr. Swati S Kharade discussed requirement of ICT facilities for teaching and learning, exploring strategies to enhance the learning environment.
04.	Alumni association registration and contributions.	Miss. Samiksha Mali	Led discussions on the registration and contributions of the Alumni Association, emphasizing the importance of alumni involvement.
05.	Review of work NAAC and International conference Plain	Dr. Sajid F. Shaikh	Initiated a review of the work related to the NAAC, providing insights into the achievements and areas of improvement and committee has been suggested for conference
06.	Infrastructural development: Girls/Boys common room, Waste management steps and Green initiatives.	Mr. S. Zainuddin U. Kadiri	Discussed need of infrastructural development, focusing on the repairing of Girls/Boys Common Rooms, new waste management steps, and green initiatives for a sustainable campus.

 15/12/22		
IQAC-Coordinator		Principal



**I/C PRINCIPAL**  
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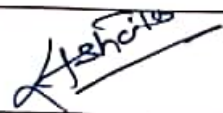
**Action Taken Report (ATR)**

Meeting No: 19<sup>th</sup>

Meeting Date: 15/12/2022

ATR date: 17/12/2022

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Conformation of last meeting (18 <sup>th</sup> meeting) mints.	Dr. Sajid F. Shaikh	Confirmation of the minutes from the 18th meeting, ensuring accuracy and completeness.	Confirm the minutes from the 18th meeting, ensuring their accuracy and completeness
02.	Status of AQAR submission.	Dr. Amanulla Khan	Provided updates on the status of the Annual Quality Assurance Report (AQAR) submission, offering insights into the progress made.	Time line has been frame for AQAR summation
03.	ICT facilities for teaching and learning.	Dr. Swati S Kharade	Dr. Swati S Kharade discussed requirement of ICT facilities for teaching and learning, exploring strategies to enhance the learning environment.	Proposal will be send to CDC for more ICT facilities requirement.
04.	Alumni association registration and contributions.	Miss. Samiksha Mali	Led discussions on the registration and contributions of the Alumni Association, emphasizing the importance of alumni involvement.	Initiated actions, emphasizing the importance of alumni involvement and registration.
05.	Review of work NAAC and International conference Plain	Dr. Sajid F. Shaikh	Initiated a review of the work related to the NAAC, providing insights into the achievements and areas of improvement and committee has been suggested for conference	All criteria work has been reviewed and assigned time bound task. Plain to take international conference between Feb-Mar 2023 committee has been frame
06.	Infrastructural development: Girls/Boys common room, Waste management steps and Green initiatives.	Mr. S. Zainuddin U. Kadiri	Discussed repairing of Girls/Boys Common Rooms, new waste management steps, and green initiatives for a sustainable campus.	Requirements were where forwarded to CDC for final approval.

 17/12/22		
IQAC-Coordinator		Principal



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